

Longarm Studio Policies

You must attend our Longarm Certification class or have special permission before using the machines.

Payment is due at the time you reserve the machine.

Renter agrees to operate the machine at their own risk. Renter agrees to not hold Heirloom Creations liable for any harm to themselves or their quilt as a result of using the machine.

In order to rent time on the Bernina Q24 Longarm the Renter must agree to the following Rental Agreement and sign.

1. **Rental Rates:** Rental rates for the Bernina Q24 are \$25/hour without computer guidance \$35/hr with Q-Matic computer guidance. Additional certification class needed for Q-Matic.
2. **Rental Time:** The minimum rental period is three(3) hours. The rental fee must be paid in full to secure the time on the machine. Renter should come with the zippered leaders basted or pinned on. Time is measured from when the renter steps up to the machine or the renter's reservation time (whichever is earlier) and finishes when the renter has removed the quilt from the machine and gone through the checklist. Time will be rounded to the next half hour after the 3-hour minimum. Renter should allow time to remove their quilt and clean up the area within rental timeframe so as to not impose on another quilter's rental time. Rental time will start at the scheduled time, no exceptions. The rental schedule will not be adjusted because the renter is late. If we failed to have the machine ready at the scheduled rental start time, rental time will start when the machine is ready.

3. Cancellation Policy: A full refund will be made if cancellations are made at least 24 hours prior to scheduled time. No refund will be made for cancellations made less than 24 hours prior to scheduled time.
4. Rental Rules: Request assistance when changing threads, removing thread jams, replacing bobbins and needles. Do not attempt any technique not covered in a class or training session with us unless otherwise approved. Renter will operate the machine in a safe and respectful manner. Tie back long hair and not wear scarves, dangling necklaces, loose fitting bracelets, or loose clothing. No food, or drinks, in the studio, you are welcome to have them in our break room. Tools and pins must be kept free from machine.
5. No children, friends, or pets are allowed during rental time. If Renter arrives with children, friends, or pets, Renter will forfeit the scheduled time on the machine and will lose the 3-hour minimum rental fee.
6. Damage Agreement: Renter agrees to pay for all repairs costs, including parts and labor, for any damage to the machine, equipment, or shop directly caused by the Renter.
7. Liability: Renter operates the machine and shop equipment at his/her own risk. Renter will not hold Heirloom Creations responsible for any injury cause to their person or damage caused to quilts.
8. Certification Completion of Longarm Class 1 at Heirloom Creations is mandatory prior to renting the machines. Cost of the class is \$75 and includes instruction on loading a quilt and successful operation of the machine. Upon completion of the Longarm Class 1, rental time must be scheduled and used within a one month time frame. If Renter does not

schedule time and use machine within the 4 weeks, certification will be void and Renter will have to retake the class. If Renter has not rented the machine in 6 months, Renter must retake the Certification Class. A refresher class can be scheduled if needed upon completion of the Certification Class. Cost for the refresher will be \$30. A Renter can request skilled assistance beyond basic skills, during their rental time at a cost of \$25/hour.

9. Renter must be at least 18 years of age to rent machine.
10. Heirloom Creations Responsibilities: Provide a BERNINA Longarm in good, working condition ready at the scheduled rental time. An employee in the studio during rental time to help if Renter needs to rethread machine, wind a bobbin, change a needle, or has machine difficulties. We will have a regular sewing machine available to sew zipper leaders onto your quilt. (This will count as part of your rental time)
11. Supplies: All thread, batting, needles, and bobbins to be used by Renter are must be purchased from Heirloom Creations or approved by us. Use of quality batting only. No sheets as backing fabric. We will provide and install one (1) new needle prior to scheduled rental time. If additional needles are required, cost is \$2/needle and must be installed by an employee. Renter must purchase their own bobbins and zippered leaders.
12. Additional Services: Arrangements can be made for an employee to load a quilt onto the machine prior to Renter's schedule time at a cost of \$25. Quilt must be delivered to us at least 24-hours prior to scheduled rental time. Quilt top and back must be pressed and squared prior to delivery to us.

13. The last six months of rental time may be applied to the purchase of your very own Bernina Q series machine with Pro Frame.

This is verification that the renter has read and will abide by the above terms and conditions of these policies and procedures.

Signature: _____

Date: _____

If you would like to review the information from the certification class:

https://www.bernina.com/Bernina/media/BoA/Learn%20and%20Create/ebooks/2020/BERNINA-Q-Series-Workbook_102921.pdf

Longarm Rental

3 hours @ \$75.00

3 hour rental on Bernina Q24 on 10 foot Classic Frame

Longarm Rental with Qmatic

3 hours @ \$105.00

3 Hour Rental on Bernina Q24 with Q-Matic on 10 foot Classic Frame

Longarm Certification

3 hours @ \$75.00

Learn everything you need to know before your first rental - how to thread the machine, wind the bobbin, and load the quilt with a zipper system. You will also get information about thread, batting, quilting designs and how to operate the machine.

Longarm Re-Certification

1.5 hours @ \$30.00

Refresher - how to thread the machine, wind the bobbin, and load the quilt with a zipper system. You will also get information about thread, batting, quilting designs and how to operate the machine.

Q Series Sit Down Machine

2 hours @ \$40.00

2 hour rental of Bernina Q Series Sit Down Longarm machine

Qmatic Certification AND First Rental

3 hours @ \$135.00

We have combined your Qmatic Certification and first rental into a one on one session give you a chance to practice what you are learning hands on, right away. You must have taken the regular certification class to sign up for this class/rental.